

**METROPOLITAN HUMAN SERVICES DISTRICT
BOARD OF DIRECTORS MEETING
March 21, 2014
MINUTES**

A meeting of the Board of Directors of Metropolitan Human Services District was held on Friday, March 21, 2014 at the District office. The meeting was called to order at 12:39 pm.

Board members in attendance were: Polly Campbell, Dr. Joe Constans, Dr. Petrice Sams-Abiodun, Robin Pannagl, Dr. Emily Clark, and Charlotte Parent. Board member not in attendance was: Joe Giarrusso.

Staff members present were: Judge Calvin Johnson, Dr. Charlotte Cunliffe, Dr. Katherine Smith, Sally Hays and Meghan Ferris.

Yolanda Webb, MHSD's Executive Director effective April 14, 2014, attended as a guest.

Approval of Minutes: Ms. Pannagl moved approval of the January 31, 2014 minutes as corrected (attachment 1). Dr. Sams-Abiodun seconded the motion, and it was passed unanimously.

Chair's Report: Ms. Campbell requested a vote on the proposed changes to the MHSD bylaws that were formally presented at the November 15, 2013 meeting. The changes include removing the officer position of treasurer, and removing the sentence in the bylaws that states "Existing officers serving January 1, 2012 through December 31, 2012 shall serve an additional six (6) months in their term during the transition, through June 30, 2013." Dr. Constans moved approval of the proposed bylaw changes, Ms. Pannagl seconded the motion, and it was passed unanimously. Ms. Campbell also requested a motion to approve a resolution to temporarily suspend Article III.D. of the bylaws, to allow an extension of Ms. Pannagl's second term by an additional six months to midnight, August 31, 2014. Dr. Clark moved approval of the resolution, Ms. Parent seconded the motion, and it was passed unanimously. Ms. Campbell requested a motion to approve a resolution granting signature authority on all MHSD contracts and agreements to Yolanda Webb, effective April 14, 2014. Ms. Pannagl moved approval of the resolution, Ms. Parent seconded the motion, and it was passed unanimously. Finally, Ms. Campbell requested a motion to approve a resolution granting signature authority on all MHSD bank accounts to Yolanda Webb, effective April 14, 2014. Dr. Clark moved approval of the resolution, Ms. Parent seconded the motion, and it was passed unanimously.

Executive Director's Report: Judge Johnson shared a report with Board members that had been submitted to the legislature regarding MHSD's work towards creating a single point of entry, its position within the state managed care environment, its continuum of care, and its crisis continuum services. Judge Johnson also provided an update on the status of the re-design of the children's clinics using evidence based treatment methods.

Deputy Director/CFO's Report: Dr. Cunliffe shared budget and financial information for MHSD through February 28, 2014, and explained MHSD's budgeting process including budget assumptions, possible changes, actions and next steps for fiscal year 2015. She distributed a list of contracts for fiscal year 2015 (attachment 2) in amounts over \$300,000, and answered Board questions related to the contracts. Dr. Cunliffe also gave notice to the Board that due to additional funding from the state, the Bridge House contract for fiscal year 2014, Temporary Assistance for Needy Families (TANF) services, was being increased from \$310,250 to \$337,790. Judge Johnson provided a verbal affirmation that he has no knowledge of fraud related to MHSD's contracts. Dr. Clark moved approval of the contracts, Dr. Constans seconded the motion, and it was passed unanimously.

Parish Updates: Ms. Campbell reported that she had recently communicated with the St. Bernard superintendent of schools about MHSD's school substance abuse prevention programs. Ms. Pannagl shared that a media mention about MHSD will be in a Plaquemines parish newspaper at the end of March.

Monitoring Reports: January, February and March monitoring reports were shared with the Board. In accordance with the Board's monitoring calendar, Judge Johnson and Dr. Cunliffe reported compliance with the policies related to the treatment of consumers, asset protection, financial planning and budgeting, emergency succession, media communications, compensation and benefits, and treatment of staff.

Invitation for Public Comment: There were no members of the public present.

Adjournment: The meeting was adjourned at 2:35 pm.